

Chosen UKAS Certification Body			
ISO27001:2013 Stage 1 Target Date			
ISO27001:2013 Stage 2 Target Date			
No	Action	Who	Progress / Target
1	Conduct a Gap Analysis to ISO27001:2013. This will outline the requirements for the gaining certification to ISO27001 along with the following:		
2	Commence work on the Context of the Organisation including the following: <ul style="list-style-type: none"> <li>• Internal Issues</li> <li>• External Issues</li> <li>• Interested Parties</li> <li>• Risks and Opportunities</li> </ul>		
3	Develop the Scope of the Organisation		
4	A coherent and documented Risk Treatment Plan should be established to reduce the risks outlined above		
5	Develop an Actions system for tracking actions, improvements and opportunities		
6	Issue Information Security Manual and relevant Management Procedures. Develop a full set of Operational Processes		
7	This action involves reviewing and documenting the following areas: <ul style="list-style-type: none"> <li>• Human Resources</li> <li>• Assets</li> <li>• Physical and Environmental Security</li> <li>• Business Continuity Planning</li> <li>• Incident Management</li> <li>• Security Organisation Communication &amp; Operations Management</li> <li>• Access Control</li> <li>• Information Systems, Acquisitions, Developments Maintenance</li> </ul>		
8	A full ISMS Management Review should be conducted.		
9	Using the Risk and Opportunities in the Context and other analysis develop a comprehensive set of Information Security SMART Objectives.		
10	Conduct training in Information Security Management to relevant staff including information / awareness briefing.		
11	Develops ISMS Internal Audit Schedule and complete the audits		